BLUE RIVER WATER DISTRICT

REGULAR BOARD MEETING MINUTES

Prepared by

October 7, 2026

Meeting Location: O'Brien Memorial Library
Meeting Time: 6:00 PM – 7:00 PM
Meeting Type: Regular Board Meeting
Prepared by: Shanon Goodpasture-Lehr, Secretary

1. Call to Order and Attendance

The regular meeting of the Blue River Water District Board of Directors was called to order at 6:00 PM.

Board Members Present:

- Shanon Goodpasture-Lehr
- Jim Parks
- Kate Donoho
- Dave Hunter
- Sunny Willis

Community Member Present:

- Sara Allen

No Board member absences were reported. No call-in participants were reported.

2. Agenda Review and Approval

The Board reviewed the agenda and meeting materials.

Motion: Sunny Willis moved to approve the agenda. Kate Donoho seconded the motion.

Vote:

- Shanon Goodpasture-Lehr – In favor
- Jim Parks – In favor
- Kate Donoho – In favor

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- Dave Hunter – In favor
- Sunny Willis – In favor

Motion carried unanimously.

3. Approval of Previous Meeting Minutes

The Board reviewed the minutes from the September 2, 2026, and September 23, 2026, meetings.

Motion: Kate Donoho moved to approve the September 2 and September 23, 2026, meeting minutes. Sunny Willis seconded the motion.

Vote:

- Shanon Goodpasture-Lehr – In favor
- Jim Parks – In favor
- Kate Donoho – In favor
- Dave Hunter – In favor
- Sunny Willis – In favor

Motion carried unanimously.

4. Public Comment

Community member Sara Allen addressed the Board with the following requests:

- Requested an inspection of her water meter reading and asked that her new meter be replaced.
- Requested an opportunity to review the Superintendent's contract.

Sunny Willis requested that these matters be discussed at a future meeting. He noted that the Board is actively working on developing District policies and that these matters would be addressed in the near future.

No formal Board action was taken during public comment.

5. Superintendent's Report

A. Rainbow Water District – Text Alert Service

The Board discussed a text notification service, Text My Gov, being offered through Rainbow Water District. The estimated cost would average approximately $9 per month for the entire District.

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Dave Hunter expressed concern that the service may not fully meet the District's notification needs and may only be available during regular business hours.

The Board agreed that additional information is needed before making a decision. Questions include:

- Whether the service is available 24 hours a day, seven days a week, or only during business hours.
- Availability and accessibility of the service.
- Expected response times.

Jim Parks volunteered to gather additional information regarding the service.

The Board also noted that a community member has offered to establish a notification system for the Water District at no cost.

No action was taken.

B. Water Meter Issue – 91250 Blue River Road

The Superintendent provided an update regarding the water meter and leak issue at 91250 Blue River Road.

The Superintendent reported that the previous meter had become unreadable and was replaced in October 2025 by the Superintendent and Orren Lehr with a new Neptune meter. The meter continued to register approximately 1,000 gallons for seven months.

In April 2026, the meter box was found full of water, making the meter unreadable. The Superintendent stated that the meter box should have been pumped out to allow the reading to be obtained. At the time, the Superintendent believed the contractor had vacuumed the box and may have caused a leak.

The Superintendent was subsequently hospitalized the following month and was unable to complete meter readings.

In June 2026, a plumber working for Brinks identified a leak on the customer's side of the meter. According to the Superintendent, the plumber believed the leak had been caused by the customer's builder. The plumber repaired the leak at no charge and installed a new Kamstrup meter.

The Superintendent acknowledged that the failure to pump out the meter box earlier prevented identification of the meter movement and recommended that the District forgive one-half of the outstanding leak amount of $154.00, leaving the customer responsible for $77.00.

The Superintendent reported having discussed the proposed adjustment with the customer's husband, who agreed that the proposed amount was fair.

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The recommendation was presented to the Board. No formal motion or vote was recorded.

C. Painting and Fencing

The Superintendent reported that bids for painting and fencing are still being gathered.

6. Items for Commissioners / Board Discussion

A. Leak Forgiveness Policy

The Board discussed the need for a District policy addressing leak forgiveness. The District currently does not have an established policy. This matter will be addressed during upcoming policy meetings.

B. Kamstrup Meter Data Download Policy

The Board identified the need to establish a policy regarding data downloads from the new Kamstrup meters. This matter will also be addressed during an upcoming policy meeting.

C. Legal Representation

Jim Parks reported that he had spoken with legal counsel regarding representation for the Water District.

7. Officers' Reports

A. Treasurer's Report

The Treasurer's report was presented and reviewed by the Board.

Shanon Goodpasture-Lehr made a motion to accept the treasurer's report. Dave Seconded,
Vote:

- Shanon Goodpasture-Lehr – In favor
- Jim Parks – In favor
- Kate Donoho – In favor
- Dave Hunter – In favor
- Sunny Willis – In favor

Motion carried unanimously to accept the treasure’s report

B. Financial Status

The District's financial status was reported as good.

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C. District Rebuild Project

An update was provided indicating that the rebuild project is nearing completion.

D. Secretary's Report

Open enrollment is open for the District’s insurance policy.

8. Other Business

No additional business was recorded.

9. Adjournment

The meeting was adjourned at 7:00 PM.

10. Upcoming Meetings

- **Special Meeting:** October 21, 2026, at 6:00 PM.
- **Next Regular Board Meeting:** November 4, 2026, at 6:00 PM. Call-in option available.

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