

\*\*\*UNOFFICIAL MEETING MINUTES\*\*\*

WILL BE REVIEWED AND APPROVED AT NEXT BOARD MEETING

11/02/2022 Blue River Water and Sanitation Board Monthly Meeting

Called To Order @ 6:00PM via Zoom (link made available on FB page as well as our website)

Board Members Present: Tony Casad, Melanie Stanley, Jim Parks, Josh Cloke

Board Member Absent: None

**Superintendent:** Interim Jim Parks

Consultant: Jason Carman (Absent)

**Public Present:** Lane Tompkins, Judy Casad, Judy Herrera and Ellen Heath

**Approval of Agenda and Previous Meetings Minutes**

Addition to Agenda from Tony: Going back to Live Meetings

Josh motioned to Approve the previous meeting minutes, Tony C., 2<sup>nd</sup>, All in Favor, Passes Unanimously.

**Will put on agenda for next meeting to pass as a resolution.**

**Public Comment:** Judy Herrera, stated the ORS that bars district employees from serving on the Board (ORS 198.115) also Re: Compensation and expenses of governing body members (ORS 198.190), her understanding of this is that if you're paying a Board Member to do a job that it crosses a line that makes it look like there are hinky things going on and that the compensation that is being paid for the Superintendent's position violates ORS 198.190. Board members present were given info from Josh Cloke after last month's meeting where it was brought up, by Melanie, that there may be a conflict of interest etc., and that information is contained in the Items from Commissioners section of the minutes. Tony will put it back on the agenda for the meeting next month so it will be looked at again with Josh present to be able to have his information available and provide a more in-depth conversation if needed. Judy says Josh doesn't always run the meetings and Tony ends up running them often, she is concerned that the meetings are being run illegally. Tony said to put everything in an email, and we can address it at the next meeting. Judy brought up the fact that not all meetings have written minutes, Melanie stated that as long as there is a record of the meeting, either recorded or transcribed that those serve as minutes.

**Items from Commissioners:**

Paying Jim an additional \$500 for the work he performed during August for work with AI during the month. Tony motioned, Josh 2<sup>nd</sup>, discussion was had that it could potentially be an ethical issue because we don't have it set out in our by-laws. Simply because we don't have our by-laws it means we don't have that rule in our by-laws? Is what Melanie asked. Josh and Tony both said that the Lawyer we engaged during the process of forming the sanitation District said that she could find no by-laws with any agency, so they did not exist, so Josh found that it defaults to the State rules which means it's not illegal for a Board Member to be paid unless it's explicitly stated in policy. Melanie stated she still believes it's unethical. Tony and Josh voted for the payment, Melanie abstained from the vote, Jim could not vote because it directly benefits him, and the vote passed with 2 members saying yes.

Still working on construction stuff and getting a contractor, so this is still in the works.

Leak detection has been done and commercial customer is working on getting things dealt with.

### Shed vs Trailer

Tony and Jim both think the trailer would make the most sense in the long run because of the portability. Tony is motioning to purchase the trailer and get it set up to function for the water Districts needs, Melanie 2<sup>nd</sup>, All In favor, Passes Unanimously. Expectation is that it will be near \$5200

Spectrum Internet Connection: Jim has been working to get this dealt with, so we have stable connectivity at the wellhouse. Jim initiated the installation of the internet, and they are going to need to build the system out to the trailer, they will waive the installation fee and it will take approximately 48 days to complete the build out. After the build out they will be able to run the lines to the trailer and get things hooked up there.

TAG quote for communication interface once we get the internet up:

To install and supply remote operation for well house and all components \$3,479.00 to get everything set-up once we get everything set-up

Rainbow Water said we should look at changing Labs, look at the other Lab they suggested. We need to compare the lab costs. Jim is going to contact the potential new lab and get cost estimates and see what they have and will bring it to next meeting.

Library was asking about water availability on the property where the new building sites are and that they need a letter for the county to prove there is water available to the sites. Tony will make sure to get letter to them for the County.

### **Superintendent Report: Interim Jim Parks**

Spent 5 hours with Engineers yesterday who were doing the possible layout for the "new system", may take 2-3 more days to complete the layout. It's a bit more labor intensive than Jim thought originally and more detailed. Identified every hydrant along the way as they went too so they will be identified moving forward.

Replaced 5 meters this month

Located a new meter yesterday

Meters that have been requested to be removed, remove meter but not the full-service line in case they need to be reinstalled at later date.

Jim brought up a couple meetings ago about our generator needing service, they will be here 11/11/22 to service the generator and will service annually.

**Treasurer's Report:**

Water Sales \$6684.00   Savings: \$207,338.00   Checking: \$9,222.00   GIP: \$110,166.00

Deposits: \$6,759.00   Bills: \$5,120.97   Tax Funds: \$75.00

Insurance: \$0.00   Balance After Bills: \$4,101.03

Melanie motions to approve the treasurer's report and pay the bills, Jim 2<sup>nd</sup>, All In Favor, Passes Unanimously.

**Secretary's Report:**

Nothing outside regular meeting minutes

NEXT MEETING IS DECEMBER 7, 2022 6:00PM

Tony Thanks everyone from the Public for being in attendance.

Jim P. moves to adjourn the meeting

Adjourned @ 7:14pm