

UNOFFICIAL MEETING MINUTES

WILL BE REVIEWED AND APPROVED AT NEXT BOARD MEETING

06/01/2022 Blue River Water and Sanitation Board Monthly Meeting

Called To Order @ 6:00PM

Board Members Present: Tony Casad, Melanie Stanley, Jim Parks, Josh Cloke

Board Member Absent: None

Superintendent: Al Artero

Consultant: Jason Carman

Approval of Agenda

Jim motions, Tony C. 2nd, All in Favor, Passes Unanimously

Public Present: Lane Tompkins, Judy Casad

Public Comment: None

Approval of Minutes

Minutes were sent to Board ahead of meeting for review, available to public upon request Jim P. motioned to accept,. Tony C., 2nd, All in Favor, Passes Unanimously.

Superintendent Report:

of active services 73

3/4 inch 64

1 inch 5

2 inch 2

3 inch 2

of inactive 9

of turn ons 1

of turn offs 0

of applications 0

of installations 0

Total water produced (well meter) gals 1.835

Total meter consumption / gallons 435

Total water sales \$ 3358.58

Unaccounted for water (Loss) gals 1.4

Meters Read on the 15th 67

of meters tested and repaired 2

of leaks repaired 1

Jim asked about a line on the report for bulk water sales, Al said he can add it to the report for reference.

Tony and Jim both agree that it needs to be listed even if just as gallons to be able to account for it in our gallon usage on the reports.

Al added it to the spreadsheet while we were in the meeting.

Tony asked about the possible AEC guys or which company that was possibly getting water approximately a month ago, 2-3 times at least, so wanted to make sure that's been accounted for and billed. Al will contact Jody at Rainbow and see what's been billed and what's still outstanding.

Al is trying to get better communication between the current contractors and us, but there have been some deficits, so they are working on that.

Air gap backflow prevention is what's being used when they are filling from the hydrants without the meter attached.

Letter of Intent to depart the district: Al has submitted a letter of intent to seek employment in another community and to let the Board know that there will be employment sought in other areas. He will make sure that there is ample time given to train a replacement when any transition takes place.

Josh C. Thanked Al for everything he's done and that it's not been easy and appreciates him.

Blue River Rd Repair: completed

Valve on Pump #1 Status: Al will be making calls tomorrow to check status on that, there was a long lead time on that repair, so he'll be working on that.

Items from Commissioners:

Commercial Rates there was a report done in 2001 that has some rate structures. We need to get this done and set so we can have a rate schedule set and ready.

The school site has been partially repaired and has been able to be started to at least be read so we have that as a starting point. Jim and Al will need to go deal with the 2nd one ASAP; they will coordinate that.

Need to have a Work Session, establish a rate committee (Tony would prefer not because it'll slow everything down, but isn't against it). Meeting scheduled for 6/8/2022 @ 6pm. Need to put announcement on FB Page. Tony will be sending out the report that he has, and we need to get a copy of the rate example from Jamie to help find starting points and establish structures (Jason Carman)

Al, we're finally at income closer to pre-fire so hopefully that means we're on an upswing but there are still concerns about the sustainability of the district at the current rates.

Feasibility study through HDR has now come back at \$200,000 for its completion. The scope of work has been accepted and we are pushing them to show us more than 5 alternatives, so we have options beyond just 5. We want to make sure that they are staying in the scope of the community expectations so that's why we want them to look beyond the 5. Jason thinks that there needs to be an offline conversation about why asking them for more than 5 alternatives might be a little too much. Projected completion of study is March 2023.

RFP for the engineering study for the water system has been launched and people have submitted, so far 5 applications. Will mean the same processes as the sanitation stuff to get things moving.

Robert Woodward has been hired for the position of Lane County Project Manager for the Water and Sanitation District projects.

Tony was on the interview panel and his only concern was that he may not be interested enough by the time it's over with for our "small scale" project, but he's more than qualified and will do well for us.

General Updates:

Jason and Al still need to get Inspection scheduled with Nick at the Lane Co. They will be working on getting that hammered out in the next week to get it on the calendar. Al knows that he wants to be here for that, so he's not planning on leaving prior to that so he'll do everything he can to be here.

If there are failures in the inspection it will be expected, Jason figures there will be some deficits but there will be fixes for those. It's going to be a process.

Jim asked if there was any information about the log decks on the well house property and who owns them and what needs to be done with them and who is responsible for getting rid of them. Al said he can make some phone calls to the neighbors and see if there is anyone that wants to claim them. Tony will also reach out to ODOT and see if there any movement on the R.O.E. and the property line trees etc.

Water District Building Progress Report: (Tony C)

No new updates

Turning the project over to Jamie to see if there's anything that can be done to help get everything going. Things are piling up and there needs to be another set of hands to help.

Chairs Report:

Nothing to report

Treasurer's Report:

Treasurer's Report was sent to Board ahead of meeting for review, available to public upon request. Tony needs to talk to Al about the Analytical Labs account and make sure there are accurate billings for the number of times he's taking tests in etc.

Al and Tony discussed the Ferguson bill and statement. There was some confusion that ended up with an address being changed, invoicing being incorrect, and there needs to be clarifications made and everything squared away.

Water Sales \$3358.00 Savings: \$218,820.56 Checking: \$18,208.00 GIP: \$109,839.00

Deposits: \$19,972.00 Bills: \$5470.07 Tax Funds: \$16,614.00

Insurance: \$0.00 Balance After Bills: \$12727.93

Jim P. motions to accept Treasurer's Report, Josh C. 2nd, All in Favor, passes unanimously.

Secretary's Report:

Nothing outside regular meeting minutes

General Comments

Al gave his recollection of the way he was hired. We must build talent; we won't be able to buy talent. We will need to present this job in the right way to ensure that we get the right person for the next phase of district. Believes there will be a benefit to a Board Member having the knowledge of how things work and how to "fix" things when they break would be beneficial. Having someone who can handle the interim that will be able to help pass that knowledge on to the next person will be the best way to go into this transition. Al says that when he leaves, he will be changing his phone number and getting rid of Facebook account so the people in the district are not able to continue to call him or reach him for water emergencies in the middle of the night etc.

Josh spoke about the funds available that will help with this process, and thanked Al again for being willing to help with the transition.

Adjourned @ 6:52pm