

BLUE RIVER WATER DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES

Date: June 3, 2026

Time: 6:00 PM – 6:42 PM

Location: O'Brien Memorial Library, Blue River, Oregon

Meeting Type: Regular Board Meeting

Prepared By: Shanon Goodpasture-Lehr

BOARD MEMBERS PRESENT

- James Parks
- Shanon Goodpasture-Lehr
- Kate Donoho
- Dave Hunter
- Sunny Willis

COMMUNITY MEMBERS PRESENT

- Sam Swetland
- Judy Herrera
- Jeff Martinez
- Crystal Martinez
- Mike Kruz
- Nancy Behm

VISITORS / CONTRACTORS PRESENT

- Joel Zeni
- Jerry Behm
- Robert Crump
- Will Lightly

REMOTE PARTICIPATION

No members of the Board, staff, contractors, or members of the public attended virtually or by telephone. All participants attended in person.

ABSENT

None

CALL TO ORDER

Chair James Parks called the meeting to order at 6:00 PM.

WELCOME AND INTRODUCTIONS

AGENDA REVIEW AND APPROVAL

Motion: James Parks moved to approve the agenda.

Second: Kate Donoho

Vote:

- James Parks – Yes
- Shanon Goodpasture-Lehr – Yes
- Kate Donoho – Yes
- Dave Hunter – Yes
- Sunny Willis – Yes

Motion passed unanimously.

APPROVAL OF PREVIOUS MEETING MINUTES

Review and approval of previous meeting minutes was tabled until the next regular meeting.

PUBLIC COMMENT PERIOD

Joel Zeni provided a summary of the recent water main break repair and the response efforts.

Judy Herrera commented that the District should consider improving its emergency notification process during water system outages and emergencies.

James Parks stated that emergency notification procedures would be discussed by the Board at a future meeting.

Mike Kruz clarified that roadway and infrastructure replacement work is managed by Lane County and that concerns regarding those projects should be directed to Lane County.

SUPERINTENDENT'S REPORT

James Parks reported that locating equipment ordered by the District was received in used condition and returned to the vendor. The supplier indicated that a replacement unit would be shipped upon receipt of a new unopened unit.

The Board reviewed a request for reimbursement of training-related travel expenses incurred by Orrin Lehr, Direct Responsible Charge (DRC), for operator training in Seaside, Oregon. Mileage totaled 454 miles at \$0.70 per mile for a reimbursement amount of \$317.80.

Motion: James Parks moved to approve reimbursement of \$317.80 to Orrin Lehr for training-related mileage expenses.

Second: Kate Donoho

Vote:

- James Parks – Yes
- Shanon Goodpasture-Lehr – Yes
- Kate Donoho – Yes
- Dave Hunter – Yes
- Sunny Willis – Yes

Motion passed unanimously.

James Parks reported that on June 1, 2026, he and a volunteer completed a repair and replacement of a water service line at the Welcome Station. The repair restored water service to the property, allowing irrigation of volunteer-planted landscaping.

Materials used in the repair included a yard hydrant, double check valve, fittings, nipples, and PEX components. The District will bill the property owner \$150.00 through Rainbow Water District, with funds to be deposited into the Blue River Water District account.

ITEMS FROM COMMISSIONERS

James Parks noted that a large number of community members were anticipated to attend due to the water main failure on May 22, 2026, and the subsequent boil water notice.

James Parks reported attending a meeting with FEMA and Oregon Emergency Management (OEM), including a Recovery Transition Meeting (RTM). Following the meeting, the RTM documentation was signed, which is expected to facilitate final release of funding for most remaining recovery projects.

The Board discussed the need for a representative to attend Three Sisters Meadow meetings on behalf of the District. James Parks is currently serving in that capacity temporarily.

Dave Hunter requested clarification regarding the representative's responsibilities. The Board requested an updated Memorandum of Understanding (MOU) to clarify the District representative's role and duties.

The Board discussed the July 1, 2026 meeting date and determined there were no anticipated conflicts related to the Independence Day holiday.

OFFICER REPORTS

Treasurer's Report

The Treasurer reported that the District's new budget has been adopted. The Treasurer's Report was reviewed by the Board and community members.

Significant recent expenditures included payments to Cimco and Dirt Prep, as well as costs associated with additional water quality testing following the May water main failure, including 22 water samples.

The District remains in good financial standing, and ongoing water system improvements continue.

Secretary's Report

No significant business was reported.

The Secretary noted anticipation of implementing the newly purchased Chromebooks and establishing designated District email accounts.

GOOD OF THE ORDER

No additional business was brought before the Board.

ADJOURNMENT

Motion: James Parks moved to adjourn the meeting.

Second: Kate Donoho

Vote:

- James Parks – Yes
- Shanon Goodpasture-Lehr – Yes
- Kate Donoho – Yes
- Dave Hunter – Yes
- Sunny Willis – Yes

Motion passed unanimously.

The meeting was adjourned at 6:42 PM.

NEXT REGULAR MEETING

July 1, 2026
6:00 PM

Respectfully submitted,

Shanon Goodpasture-Lehr
Secretary, Blue River Water District

DRAFT