

# BLUE RIVER WATER DISTRICT

## FEBRUARY 4, 2026 REGULAR BOARD MEETING AGENDA

MEETING:	Blue River Water District Board of Directors REGULAR Meeting	MEETING DATE:	FEB. 4, 2026
		MEETING TIME:	6:00 to 7:00 PM
		PREPARED BY:	Shanon Goodpasture-Lehr

Members: Shanon Goodpasture-Lehr, Jim Parks, Kate Donoho, Dave Hunter

Expected Absences: Joshua Cloke

Mtg Place: O'Brien Memorial Library in person / phone  
in for folks that are not here full time or other reasons

Meeting started at 6:00 PM

### **Welcome & Introductions**

James Parks welcomed our two new board members, Dave Hunter & Kate Donoho.

Community Members: Sarah Hunter, Sam Swetland, Ruby Seitz

Virtual attendees: None

### **• Approval of minutes for September 3rd and January 15th meetings.**

Shanon Goodpasture-Lehr made a motion to approve minutes for September 3rd meeting, James Parks seconded the motion. Shanon Goodpasture-Lehr vote to approve minutes, James Parks voted to approve minutes, Kate Donoho voted to approve minutes, Dave Hunter voted to approve minutes.

**Vote: all in favor to approve minutes from Sept. 3rd**

James Parks motioned to approve January 15th meeting minutes, Kate Donoho seconded the motion.

Shanon Goodpasture-Lehr vote to approve minutes, James Parks voted to approve minutes, Kate Donoho voted to approve minutes, Dave Hunter voted to approve minutes.

**Vote: all in favor to approve minutes for January 15th.**

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Dave Hunter made a motion to amend the agenda to add a discussion about the letter from our lawyer. Kate Donoho seconded the motion. James Parks voted in favor, Shanon Goodpasture-Lehr voted in favor, Kate Donoho voted in favor, Dave Hunter voted in favor.

**Vote: all in favor to amend the agenda to add an item of discussion regarding a letter from our Lawyer.**

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### **Superintendent's Report**

- I should be receiving some of the new Kamstrup meters any time along with the software the district will need to read the new meters. We are getting 94 new meters.
- The Water District owns a valve at the west reservoir. It is called a CLA-VAL valve name by manufacture. It is an altitude valve and needs to be rebuilt. It is an important part of the regulation of filling the two reservoirs equally because of their two different sizes. I can always go into more detail during the meeting. I have reached out to two consultants and both of them recommended the same company to do the rebuild. The rebuild can be done on site without any interference to water production to our customers. The cost of this seems very high to me so I asked for a breakdown and I will share the two quotes at the 02/04/2026 meeting. James Parks shared a picture of the broken valve. Quote is around \$6,000. Board has a discussion about pros and cons of replacing the broken valve.

Dave Hunter made a motion to get the valve repaired. Kate Donoho seconded the motion. James Parks voted in favor, Dave Hunter voted in favor, Shanon Goodpasture-Lehr voted in favor. Kate Donoho voted in favor.

**Vote: all in favor of replacing the broken valve.**

- The Board needs to have a discussion about tools needed for future needs i.e. Tracer wire locator (Leica DD130, DA220 this is a kit. cost \$2800.00-3300.00 also PEX A expander tool. cost \$399.00 –\$599.00. The board agreed to table this until the next meeting.
- Currently I am getting a reading from both reservoirs of the level of water each one is holding at any particular time on the SCADA system. This is after TAG added the telemetry to the west reservoir. However there is a discrepancy of four feet between the two reservoirs. TAG and I are working on this together. I will keep the Board updated as we work through this. There is a discrepancy between tanks, it needs to be calibrated. Jim will continue to work with TAG to resolve this issue. TAG needs to come back and finish the job they did.
- FYI during the last wind storm a tree from a neighboring property was uprooted and landed on the west wellhouse. Fortunately, there was very little damage. Myself and with the help of Orrin Lehr we removed the downed tree off of the roof and from the property. There is still some cleanup of the limbs that needs to be done at a later date.
- There have been two leaks on the customers side of the meter. They both were located and repaired by the property owners. I have encouraged the two property owners to attend an upcoming Board meeting to discuss the one-time forgiveness

option the water district holds for large water leaks on the customers side of the meter.

### **Items from Commissioners**

- Post applications for future board positions to the website.

James Parks made a motion to start taking applications for future board members. Shanon Goodpasture-Lehr seconded the motion. James Parks voted in favor, Dave Hunter voted in favor, Shanon Goodpasture-Lehr voted in favor. Kate Donoho voted in favor.

**Vote: all in favor of posting applications for future board members.**

Shanon Goodpasture-Lehr will post an application on our website.

- Question from a Lane County representative on behalf of the Lane County commissioners. Does the Blue River Water District Board feel the need for a mediator between Board members? This would be conducted by a private company from PDX and paid for by Lane County. Dave Hunter will talk about public meeting law training he recently attended. The board discussed recent ethics training they have all attended. James Parks started a discussion about SDAO which is available to give us training as well as policies and bylaws to review and discuss. Our SDAO representative recommended future training for our current board. The board discussed the need for training, not mediation.

After board discussed this issue, James Parks made a motion to refuse Lane County's offer for a mediator as no current need indicated. Kate Donoho seconded the motion. James Parks voted in favor, Dave Hunter voted in favor, Shanon Goodpasture-Lehr voted in favor. Kate Donoho voted in favor.

**Vote: all in favor to refuse mediator at this point in time as no current need indicated.**

We as a new board are seeking training from SDAO in the near future. Dave, Shanon & Dave all recently attended OGEC ethics training. Dave attended his training in person at LCC.

- Joshua Cloke resignation sent to Lane County Elections. Joshua has been sent a confirmation email regarding his possible resignation from the Board. Mr. Cloke has not yet responded to this email. He is still a sitting board member.

**In order for Joshua Cloke to resign from this board he needs to send his resignation to a board officer.**

- Insurance renewal discussion / vote on 2026 premium.

Board discussed renewal notice from our insurance policy. Our insurance increased slightly. The board reviewed the policy together. Dave Hunter made a motion to renew our insurance policy with SDIS. James Parks seconded the motion. James Parks voted in favor, Dave Hunter voted in favor, Shanon Goodpasture-Lehr voted in favor. Kate Donoho voted in favor.

**Vote: all in favor of renewing our insurance policy with SDIS.**

- Discussion about possibly procuring a new lawyer: Board discussed the possible conflict of interest with Eileen. She is changing firms. This may be a good time to change lawyers. James Parks recommended that we consider looking into different lawyers. Eileen is our current lawyer, she is working for a new firm. Shanon Goodpasture-Lehr motioned to get a new lawyer. Kate Donoho seconded the motion. James Parks voted in favor, Dave Hunter voted in favor, Shanon Goodpasture-Lehr voted in favor. Kate Donoho voted in favor.

**Vote: all in favor of hiring a different lawyer.**

All board members are going to research new lawyers who specialize in special districts for discussion at the next meeting.

**Action items for next meeting:**

- **Work on Rainbow contract**
- **Procure a new lawyer**
- **SDAO training**
- **Bylaw and policy adoption**
- **Explore new bank**

**Officers Reports**

- Treasurer's Report: treasurer's report was reviewed. Dave Hunter made a motion to pay the tank cleaning bill. Kate Donoho seconded this motion. James Parks voted in favor, Dave Hunter voted in favor, Shanon Goodpasture-Lehr voted in favor. Kate Donoho voted in favor.

**Vote: all in favor to pay bills including tank cleaning.**

New checks have been ordered.

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**Adjourned – 07:34pm**

**Next Meeting March 4, 2026 @ 6:00p**

**via call in**

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***Thank you all for your participation this evening.***